

METHODS FOR EARNING CONTINUING EDUCATION DIETITIANS

Type of Educational Activity	Procedure/Definition
PRIOR APPROVED PROGRAMS	SPONSOR OR LICENSEE SUBMITS APPLICATION FOR PRIOR APPROVAL AT LEAST 3 WEEKS PRIOR TO THE PROGRAM.
Workshops, meetings, seminars, conferences, journal club meetings, etc.	The department reviews educational activities for content, objectives and clock hours. Sponsor gives licensee verification of attendance, program approval number and hours attended.
LONG TERM CE SPONSORSHIPS	
www.kdads.ks.gov/hoc	Check this site for lists of KDADS approved sponsorships and prior approved CE programs.
OTHER PROGRAMS	
National Meetings	CE credit for individual program sessions if verified by sponsor, OR five hours CE credit for national conferences if verified by sponsor but without breakdown of sessions.
Conferences, seminars, workshops, journal club meetings not prior approved.	Multi-session or concurrent sessions must be individually verified by the sponsor attesting to the maximum hours attended. Licensees must maintain proof of attendance, course content, objectives and agendas.
Preparation and presentation of a new seminar, lecture or workshop.	Two (2) clock hours of continuing education may be awarded for each hour of contact between presenter and audience. Clock hours are prorated if presentation has more than one instructor. Hours may be awarded for same presentation one time only.
College courses from an accredited college or university	For Credit: 1 semester credit hour = 15 clock hours 1 trimester credit hour = 14 clock hours 1 quarter credit hour = 10 clock hours For Audit: = 8 clock hours = 7 clock hours = 5 clock hours
AADE/ANCC or ASPEN certified nutrition support dietitian (CNSD); CDR board certified specialist in pediatric nutrition or renal nutrition; AADE or NCBDE certified diabetes education, IBLCE certified lactation consultant	Fifteen (15) continuing education clock hours may be awarded for initial certification in these programs. Certification date must be within the licensure period for which credit is claimed.
Publication of a journal article or book	Five (5) clock hours may be awarded for the first-time publication of an article in a peer reviewed journal or a chapter of a book. Documentation would include a copy of the publication. Ten (10) clock hours may be awarded for the first time publication of a book. Documentation would include a copy of the title page, copyright page and table of contents. Can not be part of the licensee=s job duties.
Journal articles	Journal of the ADA, a dietetic practice group journal or Today=s Dietitian: credit given if documentation currently required is provided. Maximum of seven (7) articles per licensure period.
Self-study: audio tape, video tapes, study kits, journal articles, web-based	Clock hours are determined by sponsor. Licensees must maintain course content, objectives and proof of completion. Maximum of ten (10) clock hours, including journal articles, per renewal period.
Poster sessions and food exhibitions	One clock hour of continuing education may be awarded for verification of six poster sessions or six food exhibits. Maximum of two (2) clock hours per renewal period.

Educational activity must be related to practice of dietetics as defined by KSA 65-5902(d). CDR record or registration receipt is not acceptable as verification of attendance at a continuing education activity. Educational activity shall be in the practice of dietetics to update knowledge, techniques and shall NOT be a part of the dietitian's job responsibilities. Clock hours shall not carry over to following renewal periods. Clock hours are awarded in full hour or half hour sessions only. "Meeting" means conference, convention, workshop, seminar, etc., but excludes such activities as business, committee, or work related meetings, etc.